

WESTFIELD BOROUGH COUNCIL  
Regular Meeting  
February 10, 2026  
Westfield Municipal Building

COUNCIL PRESENT: Roger Watkins, Melinda Bump, Michael James, Derek Eldridge, and Holly Zengerle

COUNCIL ABSENT: Douglas Rowland and Elizabeth Rowland

OTHERS PRESENT: Roger McCullen, Craig Emmons, Mayor Faun James, Theresa McCullen, and Andrew Adams

The meeting was called to order by Council President Roger Watkins at 7:00 p.m. The pledge of allegiance was said, and a roll call of members present was taken. Douglas and Elizabeth Rowland were both absent due to illness.

**Minutes**

Motion was made by Michael James and seconded by Derek Eldridge to approve the minutes of the January 5, 2026 organizational meeting as presented. All were in favor; the motion was carried.

Motion was made by Derek Eldridge and seconded by Michael James to approve the minutes of the January 5, 2026 regular meeting as presented. All were in favor; the motion was carried.

**Financial Report**

Motion was made by Derek Eldridge and seconded by Melinda Bump to approve the financial report as presented. Those in favor were Eldridge, Bump, Zengerle, James, and Watkins. The motion was carried.

**Old Business**

- Sewer Rate Ordinance

Motion was made by Michael James and seconded by Melinda Bump to adopt Sewer Rate Ordinance No. 347 reflecting a \$2 increase in rates as advertised. Those in favor were Bump, James, Eldridge, Zengerle, and Watkins. The motion was carried.

- St. John's Episcopal Church Donation

A donation from St. John's Episcopal Church in the amount of \$6,000 was received. Mrs. McCullen deposited the check in the General Fund temporarily until Council decides where to disburse the funds. The church is closing the account in the near future, and it needed to be deposited as soon as possible.

Years ago two sisters donated a large sum of money to the Borough which is in a fund by itself called the Duley/Hoyle Account. It has been used over the years for improvements within the borough. It was suggested that the Episcopal Church donation be deposited into this fund.

Motion was made by Holly Zengerle and seconded by Michael James to transfer the \$6,000 donation from St. John's Episcopal Church to the Duley/Hoyle fund. Those in favor were Zengerle, James, Eldridge, Bump, and Watkins. The motion was carried.

### **Committee Reports**

- Administrative Committee

Mr. Watkins briefed Council on a meeting he and Holly Zengerle attended regarding flood funding.

- Planning Committee

Mr. James plans to hold a short committee meeting after the regular meeting.

- Streets, Sidewalks & Building Committee

Mr. Watkins reported that there is a hydrant leaking on Church St. The hydrant had worked and was fine after the last session of hydrant flushing; however, now it is leaking. Mr. Nudd wants to have a company perform a line stop.

Motion was made by Holly Zengerle and seconded by Derek Eldridge to approve a line stop through International Flow Technologies, Inc. in the amount of \$11,900 for repair of the leaking hydrant on Church St. Those in favor were Zengerle, Eldridge, Bump, James, and Watkins. The motion was carried.

- Utilities Committee

Motion was made by Derek Eldridge and seconded by Holly Zengerle to purchase a new tapping machine in the amount of \$4,672.59 for the public works department. Those in favor were Eldridge, Bump, Watkins, Zengerle, and James. The motion was carried.

Motion was made by Holly Zengerle and seconded by Derek Eldridge to approve payment requests #1 and #2 from PPI for the LSA grant in connection with the sewer rehab project. The requests are in the amounts of \$113,750 and \$37,305. Those in favor were Bump, Eldridge, James, Zengerle, and Watkins. The motion was carried.

Motion was made by Holly Zengerle and seconded by Melinda Bump to approve the retainer agreement with Larson Design Group for 2026/2027. Those in favor were Zengerle, Eldridge, James, Bump, and Watkins. The motion was carried.

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Motion was made by Derek Eldridge and seconded by Holly Zengerle to approve a retainer agreement with Livic Civil. Those in favor were Bump, Eldridge, James, Watkins, and Zengerle. The motion was carried.

Larson Design Group is currently working with the borough on the sewer rehab project. Livic Civil is engineering the sidewalk project.

The meeting was adjourned at 8:20 p.m.

Theresa McCullen  
Assistant Secretary