

SPECIAL MEETING OF THE WESTFIELD BOROUGH COUNCIL
For General Business Purposes
January 24, 2023
Westfield Municipal Building

COUNCIL PRESENT: Denis Landry, Roger McCullen, Roger Watkins, Kristen Zaidi, Elizabeth Rowland (telephone)

COUNCIL ABSENT: Wayne Boka

OTHERS PRESENT: James Streeter, JeanAnn Tubbs, Ed & Robin Presor, Constance Cummings, Mayor Gail Bollinger, Chief Andrew Adams, Lori Nelson

The meeting was called to order at 7:00 p.m. by council president Denis Landry followed by the Pledge of Allegiance. A roll call of members found Wayne Boka to be absent.

Mr. Landry noted the main reason for the meeting was to fill council vacancies.

Resignation

A letter of resignation was received from Wayne Boka, effective January 24, 2023.

Motion was made by Kristen Zaidi, seconded by Roger McCullen, to accept the resignation of Wayne Boka, with regrets. Those in favor were Landry, McCullen, Rowland, Watkins and Zaidi. The motion carried.

Vacancies

Denis Landry asked for recommendations to fill the vacancy left by the resignation of Wayne Boka.

Motion was made by Roger Watkins, seconded by Kristen Zaidi, to appoint Constance Cummings to fill the vacancy left by the resignation of Wayne Boka and to adopt Resolution No. 2023-340 appointing Constance Cummings until the first Monday of January after the next municipal election which is to be held in November 2023. Those in favor were Landry, McCullen, Rowland, Watkins and Zaidi. The motion carried.

RESOLUTION NO. 2023-340
A RESOLUTION TO FILL A VACANCY ON COUNCIL

WHEREAS, a vacancy in the office of council member of the Borough of Westfield, Tioga County, Pennsylvania, has occurred due to a resignation; and

WHEREAS, Section 901 (53 PS §45901) of the Borough Code provides that the borough shall fill such vacancy by resolution within thirty (30) days by appointing a registered elector of the borough (who has also resided one year continuously prior to the date of appointment) to hold such office until the first Monday in January after the first Municipal Election occurring more than sixty (60) days after the vacancy occurs at which election an eligible person shall be elected to the office for the remainder of the term;

WHEREAS, the next Municipal Election will be held in November 2023;

THEREFORE BE IT RESOLVED, that Constance Cummings, a registered elector of the Borough of Westfield, is hereby appointed to the office of council member of the Borough of Westfield to serve until the first Monday in January 2024.

FURTHER BE IT RESOLVED, that there shall be elected at the next Municipal Election, which shall occur in November 2023, a qualified registered elector of the Borough of Westfield to hold such office from the first Monday in January 2024 until the first Monday in January 2028.

RESOLVED by the Borough Council of the Borough of Westfield, Tioga County, Pennsylvania, this 24th day of January, 2023.

Denis Landry noted there is still a vacancy due to the resignation of Leland Pond. Mrs. Tubbs is interested in serving.

Motion was made by Beth Rowland, seconded by Kristen Zaidi, to appoint JeanAnn Tubbs to fill the vacancy left by the resignation of Leland Pond and to adopt Resolution No. 2023-341 appointing JeanAnn Tubbs until the first Monday in January after the next municipal election which is to be held in November 2023. Those in favor were Landry, McCullen, Rowland, Watkins and Zaidi. The motion carried.

RESOLUTION NO. 2023-341
A RESOLUTION TO FILL A VACANCY ON COUNCIL

WHEREAS, a vacancy in the office of council member of the Borough of Westfield, Tioga County, Pennsylvania, has occurred due to a resignation; and

WHEREAS, Section 901 (53 PS §45901) of the Borough Code provides that the borough shall fill such vacancy by resolution within thirty (30) days by appointing a registered elector of the borough (who has also resided one year continuously prior to the date of appointment) to hold such office until the first Monday in January after the first Municipal Election occurring more than sixty (60) days after the vacancy occurs at which election an eligible person shall be elected to the office for the remainder of the term;

WHEREAS, the next Municipal Election will be held in November 2023;

THEREFORE BE IT RESOLVED, that Jean Ann Tubbs, a registered elector of the Borough of Westfield, is hereby appointed to the office of council member of the Borough of Westfield to serve until the first Monday in January 2024.

FURTHER BE IT RESOLVED, that there shall be elected at the next Municipal Election, which shall occur in November 2023, a qualified registered elector of the Borough of Westfield to hold such office from the first Monday in January 2024 until the first Monday in January 2028.

RESOLVED by the Borough Council of the Borough of Westfield, Tioga County, Pennsylvania, this 24th day of January, 2023.

Change Order #3

A change order for Tra Electric was received from Larson Design Group. As noted at the last meeting, it is a deduction of \$3,000 for Communications Provider Fees that were not used.

Motion was made by Roger McCullen, seconded by Roger Watkins, to approve Change Order #3, the Tra Electric final adjustment for \$3,000. Those in favor were Landry, McCullen, Rowland, Watkins and Zaidi. The motion carried.

TCC Delegates

Motion was made by Kristen Zaidi, seconded by Roger Watkins, to adopt Resolution No. 2023-342 appointing Lori Nelson as primary delegate and Theresa McCullen as first alternate delegate to the Tioga County Tax Collection Committee. Those in favor were Landry, McCullen, Rowland, Watkins and Zaidi. The motion carried.

RESOLUTION NO. 2023-342

WESTFIELD BOROUGH TIOGA TCC VOTING DELEGATE APPOINTMENT RESOLUTION

WHEREAS, Act 32§505(b) requires the governing bodies of school districts, townships, boroughs and cities that impose an earned income tax to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives. The purpose of this resolution is to appoint the required delegates. The appointed individuals have consented to the appointment.

BE IT RESOLVED, by the Borough Council of the Borough of Westfield, Tioga County, Pennsylvania, that the following individuals are appointed as TCC delegates for the Borough of Westfield:

1. Primary voting delegate:
Name: Lori Nelson
Mailing Address: 429 East Main Street, Westfield, PA 16950
Phone Number: (814) 367-2632 Email: wboro@verizon.net
2. First alternate voting delegate:
Name: Theresa McCullen
Mailing Address: 429 East Main Street, Westfield, PA 16950
Phone Number: (814) 367-2632 Email: wboroutil@verizon.net
3. Second alternate voting delegate:
Name:
Mailing Address:
Phone Number: (814) 367-2632 Email: _____

If the primary voting delegate cannot be present for a TCC meeting, the first alternate voting delegate shall be the representative at the TCC meeting. If both the primary voting delegate and first alternate voting delegate cannot be present for a TCC meeting, the second alternate voting delegate shall be the representative at the TCC meeting. These appointments are effective immediately and shall continue until successors are appointed. Delegates shall be appointed each year in December or January or as soon thereafter as possible. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

RESOLVED this 24th day of January, 2023

Council did not feel a second alternate delegate was needed at this time.

Visitors

James Streeter stated he is in favor of the Mountain Laurel expansion unless he hears worse than has already been mentioned.

Ed Presor noted he is disappointed that Westfield Borough does not have a planning commission. He presented plans for the Mountain Laurel expansion for council to review. Mr. Presor reported there are plans for a retaining pond in the expansion. More discussion was held on Mountain Laurel and the planned construction.

Executive Session

An executive session for personnel issues (negotiations and wages) will be held after adjournment.

Roger McCullen moved to adjourn the meeting.

The meeting adjourned at 7:26 p.m.

Lori Nelson
Secretary/Treasurer