

REGULAR MEETING OF THE WESTFIELD BOROUGH COUNCIL

June 14, 2022

Westfield Municipal Building

COUNCIL PRESENT: Denis Landry, Wayne Boka, Leland (Joe) Pond, Elizabeth Rowland, Roger Watkins

COUNCIL ABSENT: Lorie Card, Roger McCullen

OTHERS PRESENT: Mayor Gail Bollinger, Chief Andrew Adams, James Streeter, Ed & Robin Presor, Laura Clarson, Marsha Hurd, Renee Verbjar, Lori Nelson

The meeting was called to order at 7:00 p.m. by council president Landry followed by the Pledge of Allegiance. A roll call of members found Lorie Card and Roger McCullen to be absent. There was no public comment on agenda items.

Police Report

Chief Adams reported that the tires on the police vehicle barely passed inspection. All four tires are needed.

Motion was made by Joe Pond, seconded by Beth Rowland, to purchase four tires for the police vehicle at the state bid price of \$189 each. Those in favor were Boka, Pond, Roland, Watkins and Landry. The motion carried.

Minutes

Motion was made by Beth Rowland, seconded by Joe Pond, to approve the minutes of the May 10, 2022 and May 24, 2022 council meetings. Those in favor were Boka, Pond, Rowland, Watkins and Landry. The motion carried.

Financial Report

Motion was made by Wayne Boka, seconded by Beth Rowland, to approve the financial report. Those in favor were Boka, Pond, Rowland, Watkins and Landry. The motion carried.

PAMA Conference

Lori Nelson requested to attend the PAMA Conference in August.

Motion was made by Joe Pond, seconded by Wayne Boka, to approve Lori Nelson's attendance at the PA Association of Municipal Administrator's Conference in August. Those in favor were Landry, Boka, Pond, Rowland, and Watkins. The motion carried.

Administrative Committee – nothing

Personnel Committee – nothing

Planning Committee – A draft opening burning ordinance will be provided to the committee for review.

Streets, Sidewalks, Buildings Committee

Council welcomed Roger Watkins to council.

Roger Watkins reported that a business owner had approached him concerning renters parking on Main Street in front of businesses. They are not feeding the meters and businesses would like these spaces to be available for customers. Chief Adams will monitor the parking meters. It was noted that several parking meters were removed years ago on the south side of West Main Street to accommodate business owners and workers. Possibly some of these spaces could be used.

Vehicle Maintenance Committee – nothingUtilities Committee

A memo was received from Larson Design Group on the WWTP upgrade project and CDBG sewer rehab project.

There are funds available in the CDBG grant to do extra lining of the sewer pipe.

Motion was made by Joe Pond, seconded by Roger Watkins, to approve the additional sewer lining work in the Sewer Rehab Project #1. Those in favor were Boka, Landry, Pond, Rowland, and Watkins. The motion carried.

An invoice from L/B Water Service for materials for the dig and replace portion of the Sewer Rehab Project No. 1 was included on the financial report for approval.

Lobar submitted a change order for the installation of the new water line at the sewer plant. There was discussion on the status of the plant construction.

Motion was made by Wayne Boka, seconded by Joe Pond, to approve Change Order #9 for the installation of the new water line at the sewer plant in the amount of \$71,162.84. Those in favor were Boka, Landry, Pond, Rowland and Watkins. The motion carried.

Shawn Downey recommends sending a letter to PA DEP notifying them that the plant was substantially complete on January 21, 2022.

Motion was made by Beth Rowland, seconded by Roger Watkins, to send a letter to the PA Dept. of Environmental Protection stating the plant construction was substantially complete on January 21, 2022. Those in favor were Boka, Landry, Pond, Rowland and Watkins. The motion carried.

Visitors

Laura Clarson stated she was asked to attend the meeting by Lorie Card concerning the Tioga County Cat Project. She was asked to brainstorm for fundraising ideas for the cat program in Westfield Borough. She reported they have done a few in Westfield, but not a lot due to funds. The trap-neuter-release program runs on donations and volunteers. Beth Rowland asked if the borough had any funds available for this program. The Tioga County Cat Program is a non-profit organization. The funds are paid directly to the vet. They are using a new mobile spay/neuter clinic. Further discussion on the program and the cat problem in Westfield was held.

Denis Landry assigned this issue to the planning committee. Lorie Card will be asked to head this program in the borough.

Motion was made by Joe Pond, seconded by Beth Rowland, to appoint Lorie Card as the head of the cat program in Westfield Borough. Those in favor were Boka, Landry, Pond, Rowland and Watkins. The motion carried.

Dianne Driehorst addressed council about the burning of garbage and plastic in a wood stove or pit on Stevenson St. They also reported an issue with junk on High Street. Mr. & Mrs. Driehorst asked about the burned trailer on Stevenson Street.

Marsha Hurd reported that she has neighbors on North Street that burn trash and outlined the problems with the location of the burn barrel and other issues. Further discussion on burning and dumping was held.

Chief Adams reported that there is a draft burning ordinance for council to review. It was provided to council by a past solicitor and never adopted. The planning committee will review this ordinance for the next meeting.

Motion was made by Joe Pond to adjourn the meeting.

The meeting adjourned at 7:37 p.m.

Lori Nelson
Secretary/Treasurer