

SPECIAL MEETING OF THE WESTFIELD BOROUGH COUNCIL
November 26, 2024
Westfield Municipal Building

COUNCIL PRESENT: Roger Watkins, Michael James, Danielle Pierce, Derek Eldridge, Elizabeth Rowland, and Doug Rowland

COUNCIL ABSENT: Holly Zengerle

OTHERS PRESENT: Mayor Faun James, James Streeter, Officer Kyle Mack, and Theresa McCullen

The meeting was called to order at 7:01 p.m. by Council President Roger Watkins. The pledge of allegiance was said. A roll call of members present was taken; Holly Zengerle was absent.

Visitors – Agenda Items

The visitors were addressed regarding any comments or questions they may have regarding agenda items.

Old Business

- Authorized Officials Resolution for LSA grant

There has been discussion about using the grant for sidewalks and purchasing a camera system for both parks and Main St. It has been recommended splitting the sidewalks and cameras into two parts. Council members agreed with this. A quote of \$43,000 for the camera system installed for both parks and Main St. has been received. Another price of \$39,000 for cameras with cloud storage was also received. Kyle Mack has discussed this with Kevin Kulish.

AUTHORIZED OFFICIAL RESOLUTION

BE IT RESOLVED that the Borough of Westfield, Tioga County, hereby requests a Statewide Local Share Assessment Grant \$195,072 from the Commonwealth Financing Authority to be used for rehabilitation of sidewalks.

BE IT FURTHER RESOLVED that the Applicant does hereby designate Roger Watkins, President, and Lori Nelson, Secretary/Treasurer as the official(s) to execute all documents and agreements between the Borough of Westfield and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Lori Nelson, duly qualified Secretary of the Borough of Westfield, Tioga County, Pennsylvania, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Borough Council at a regular meeting held November 26, 2024 and said Resolution has been recorded in the Minutes of the Borough of Westfield and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of Westfield, this 26th day of November, 2024.

AUTHORIZED OFFICIAL RESOLUTION

BE IT RESOLVED that the Borough of Westfield, Tioga County, hereby requests a Statewide Local Share Assessment Grant \$46,452.36 from the Commonwealth Financing Authority to be used for the installation of a video camera system.

BE IT FURTHER RESOLVED that the Applicant does hereby designate Roger Watkins, President, and Lori Nelson, Secretary/Treasurer as the official(s) to execute all documents and agreements between the Borough of Westfield and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Lori Nelson, duly qualified Secretary of the Borough of Westfield, Tioga County, Pennsylvania, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Borough Council at a regular meeting held November 26, 2024 and said Resolution has been recorded in the Minutes of the Borough of Westfield and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of Westfield, this 26th day of November, 2024.

Motion was made by Michael James and seconded by Danielle Pierce to adopt the LSA grant resolutions as presented above for the application for funds for a video camera system and sidewalks. Those in favor were Eldridge, Pierce, E. Rowland, D. Rowland, Watkins, and James. The motion was carried.

- Pennvest Application Resolutions

**BOROUGH OF WESTFIELD,
Tioga County, Pennsylvania**

RESOLUTION

OF THE BOROUGH OF WESTFIELD, TIOGA COUNTY, PENNSYLVANIA (THE "BOROUGH"), ACCEPTING GRANT FUNDING FROM THE PENNSYLVANIA INFRASTRUCTURE INVESTMENT AUTHORITY ("PENNVEST") IN THE MAXIMUM AMOUNT OF \$957,846 (THE "GRANT FUNDING"), IN CONNECTION WITH THE DESIGN AND CONSTRUCTION OF IMPROVEMENTS TO THE PUBLIC SEWER SYSTEM FACILITIES OF THIS BOROUGH (THE "SEWER SYSTEM"), AND PAY RELATED EXPENSES; APPROVING THE FORM, TERMS AND EXECUTION OF A FUNDING AGREEMENT AND RELATED DOCUMENTS (COLLECTIVELY THE "FUNDING DOCUMENTS"); AUTHORIZING RELATED ACTION; AND

PROVIDING FOR THE DISPOSITION OF THE PROCEEDS OF THE GRANT FUNDING.

WHEREAS, This Borough has determined to undertake a capital project consisting of designing and constructing improvements to the Sewer System and paying related expenses (the “Project”); and

WHEREAS, In order to finance the Project, this Borough intends to accept the Grant Funding, to execute and deliver the Funding Documents, and to take all other action necessary and required by PennVest to obtain the Grant Funding.

NOW, THEREFORE, BE IT RESOLVED, by the Council of this Borough, as follows:

SECTION 1. In order to finance the cost of the Project, this Borough hereby authorizes the acceptance of the Grant Funding, the execution and delivery of the Funding Documents, including any amendments or supplements, including any change in the amount of the Grant Funding, and all other action necessary and appropriate to finance the Project pursuant to the provisions of the Funding Documents.

SECTION 2. The Funding Documents shall not in any manner pledge the full faith and credit or taxing power of the Commonwealth of Pennsylvania (the “Commonwealth”) or any political subdivision of the Commonwealth.

SECTION 3. The forms, terms and conditions of the Funding Documents, to be substantially in the forms submitted to this meeting, as may be amended or supplemented, are hereby approved. The President or Vice President of the Council of this Borough is hereby authorized to execute the Funding Documents in such forms on behalf of this Borough, subject to such changes and modifications, if any, including as to the final amount of the Grant Funding, as may be approved by such President or Vice President, the execution of the Funding Documents to be conclusive evidence of such approval, and the Secretary or Assistant Secretary of this Borough is hereby authorized to cause the corporate seal of this Borough to be affixed thereto and to attest the same. The President or Vice President of the Council of this Borough is further authorized to acknowledge, as appropriate, the same on behalf of this Borough and to deliver the Funding Documents to PennVest.

SECTION 4. Proper officers of this Borough are authorized and directed to execute all documents and do all other acts that may be necessary and proper to carry out this Resolution and the undertakings of the Authority in the Funding Documents in connection with the Project.

SECTION 5. The information and representations contained in the Application for PennVest funding, in the form heretofore reviewed at meetings of the Council of this Borough and submitted to PennVest, is hereby ratified and confirmed, with such subsequent, necessary and appropriate variations, omissions and insertions, if any, as have been submitted to PennVest by the Council of this Borough, including those necessary to reflect the final terms of the Funding Documents. Reliance by PennVest on provisions of the Application, as may be amended by the final terms of the Funding Documents, as well as any additional investigation required by PennVest in connection with the Grant Funding, is hereby authorized.

SECTION 6. Upon receipt, the proceeds of the Grant Funding shall be applied by the Authority under the terms and conditions set forth in the Funding Documents.

SECTION 7. Proper officers of this Borough are hereby authorized, empowered and directed on behalf of this Borough to execute any and all papers and documents and to do and cause to be done any and all actions and things necessary or proper for the execution or carrying out of this Resolution, the Grant Funding and the Funding Documents.

SECTION 8. All resolutions or parts of resolutions inconsistent herewith shall be and the same are hereby repealed.

**BOROUGH OF WESTFIELD,
Tioga County, Pennsylvania**

RESOLUTION

DECLARATION OF OFFICIAL INTENT TO REIMBURSE GENERAL FUNDS USED TO DESIGN AND CONSTRUCT IMPROVEMENTS TO ITS SEWER SYSTEM WITH FUNDS RECEIVED FROM THE PENNSYLVANIA INFRASTRUCTURE INVESTMENT AUTHORITY.

WHEREAS, the Borough of Westfield, Tioga County, Pennsylvania (the "Funding Recipient") has determined that design and construction of improvements to the public sewer system facilities operated and operated by the Funding Recipient (the "Project"), are necessary; and

WHEREAS, in order to finance the costs of the Project, the Funding Recipient has been approved for a grant from the Pennsylvania Infrastructure Investment Authority ("PENNVEST") in the maximum principal amount of \$957,846 (the "PENNVEST Grant"); and

WHEREAS, Funding Recipient intends to pay Project costs, on an interim basis, using its General Funds until the proceeds of the PENNVEST Grant are received.

NOW, THEREFORE, the Funding Recipient hereby declares as follows:

Pursuant to federal requirements set forth at 26 C.F.R. § 1.150-2, the Funding Recipient officially intends to reimburse its General Funds for Project costs incurred by the Funding Recipient with the proceeds of the PENNVEST Grant up to the maximum principal amount of \$957,846.

ATTEST:

BOROUGH OF WESTFIELD,

Tioga County, Pennsylvania

(Assistant) Secretary

(Vice) President of Council

(SEAL)

DATE: November 26, 2024

DULY ADOPTED, by the Council of the Borough of Westfield, Tioga County, Pennsylvania, in lawful session duly assembled, this 10th day of December, 2024.

BOROUGH OF WESTFIELD,
Tioga County, Pennsylvania

By: _____
(Vice) President of Council

ATTEST:

(Assistant) Secretary

(SEAL)

DULY EXAMINED AND APPROVED, this 10th day of December, 2024.

Mayor

Motion was made by Elizabeth Rowland and seconded by Danielle Pierce to approve the resolution to reimburse General Funds and the resolution providing for the disposition of the proceeds of the grant funding. Both resolutions are in connection with the Pennvest grant application. Those in favor were Pierce, E. Rowland, D. Rowland, James, Eldridge, and Watkins. The motion was carried.

- FEMA

A resolution and an agreement need to be approved to appoint an agent for the Borough for FEMA funding (related to the August 9, 2024 flood).

DESIGNATION OF AGENT RESOLUTION

FOR DR4815-PA Tropical Storm Debby

BE IT RESOLVED BY the Borough Council of Westfield Borough that Roger Watkins, President, is hereby authorized to execute for and in behalf of Westfield Borough, Tioga County, a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Motion was made by Danielle Pierce and seconded by Doug Rowland to approve the resolution and agreement for FEMA funding. This is for DAP 1 and DAP 2. Those in favor were E. Rowland, D. Rowland, James, Eldridge, Pierce, and Watkins. The motion was carried.

There was discussion about the building at 108 E. Main St. currently housing a barber shop. The bricks on the top front of the building have recently started to loosen and fall on the sidewalk and road. Erb Inspections have inspected it twice. It has been posted as unsafe, and the owners are in the process of obtaining any necessary permits, etc.

The meeting was adjourned at 7:25 p.m.



Theresa McCullen
Assistant Secretary