

SPECIAL MEETING OF THE WESTFIELD BOROUGH COUNCIL
For General Business Purposes
Westfield Municipal Building
November 28, 2023

COUNCIL PRESENT: Roger Watkins, Elizabeth Rowland, Zachary Smith, and Roger McCullen

COUNCIL ABSENT: Constance Cummings

OTHERS PRESENT: Mayor Gail Bollinger, James Streeter, and Theresa McCullen

The meeting was called to order at 7:11 p.m. by Council President Roger Watkins. The pledge of allegiance was said. A roll call of members present was taken; Constance Cummings was absent.

Visitors – Agenda Items

There were no comments from the visitors on agenda items.

Old Business

- Insurance Proposal for 2024

More information was received from the insurance company regarding a reduction for going with a higher deductible on items throughout the policy. It would be a savings of \$1,900; however, Council members did not feel it was practical.

Motion was made by Elizabeth Rowland and seconded by Zachary Smith to accept the 2024 insurance package from Gannon Associates in the amount of \$54,352. Those in favor were McCullen, Rowland, Smith, and Watkins. The motion was carried.

Mr. Watkins would like to contact other insurance agencies for quotes/prices in about three months.

- Pennvest Application for Sewer Lines on Route 349

Motion was made by Roger McCullen and seconded by Zachary Smith to authorize Larson Design Group to complete a Pennvest application in connection with the sewer line project on Route 349. Those in favor were Rowland, Smith, McCullen, and Watkins. The motion was carried.

- Notice of Termination – Stormwater Permit

The stormwater permit that was in place during construction has ended, and the notice needs to be approved and signed because the project is done.

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Motion was made by Zachary Smith and seconded by Elizabeth Rowland to approve and sign the stormwater permit termination notice for the wastewater treatment plant. Those in favor were McCullen, Smith, Rowland, and Watkins. The motion was carried.

The meeting was adjourned at 7:18 p.m.

A handwritten signature in cursive script that reads "Theresa McCullen".

Theresa McCullen
Assistant Secretary