

REGULAR MEETING OF THE WESTFIELD BOROUGH COUNCIL

October 14, 2025

Westfield Municipal Building

COUNCIL PRESENT: Roger Watkins, Michael James, Derek Eldridge, Doug Rowland, and Elizabeth Rowland

COUNCIL ABSENT: Holly Zengerle and Danielle Pierce

OTHERS PRESENT: Donna Leschander (Wellsboro Gazette), Faun James, Kyle Mack, and Theresa McCullen

The meeting was called to order at 7:00 p.m. by Council President Roger Watkins. The pledge of allegiance was said. A roll call was taken; Holly Zengerle and Danielle Pierce were absent.

Mayor/Police Chief Report

Faun James reported on training the police have taken. Kyle Mack reported on the software issue the department is having and being unable to access important photos and videos. There is a grant for a new system.

Solicitor Report

Watkins reported that a letter has been received from the solicitor regarding the rate for Westfield Township's sewer bill. After notifying the township in writing their rate has been increased in accordance with the agreement.

Minutes

Motion was made by Michael James and seconded by Doug Rowland to approve the minutes of the September 9, 2025 meeting as presented. All were in favor; the motion was carried.

Financial Report

Motion was made by Elizabeth Rowland and seconded by Doug Rowland to approve the financial report as presented. All were in favor; the motion was carried.

Parades

Motion was made by Derek Eldridge and seconded by Elizabeth Rowland to approve the December 5, 2025 Christmas parade and the October 18, 2025 homecoming parade. All were in favor; the motion was carried.

Tioga County Stormwater Committee

Motion was made by Beth Rowland and seconded by Doug Rowland to appoint Derek Eldridge as the borough's representative to the Tioga County Stormwater Committee with Michael James as the alternate. All were in favor; the motion was carried.

Crew Member

Mr. Watkins feels Council should look into a temporary employee for the public works department before spring. The advertising and interviewing process should take place over the winter so a decision can be made before spring.

Committees

- Planning Committee

The ATV ordinance was discussed with regard to the dates of operation. Council members agreed the committee should work on getting the dates to coincide with the State's (DCNR) to avoid future confusion. The solicitor will be consulted on how best to amend the ordinance

- Streets, Sidewalks & Buildings Committee

Mr. Watkins noted that it is too late in the year to start the roof project, and the deadline for completion was October 31st. He noted that there is no money to do it and that someone should look into grants.

- Utilities Committee

When PennDOT paves Route 349, they are requiring that the water be shut off so they can relocate the line. Mr. Nudd is unable to shut the water valves off and is asking for a line stop to be done with Insertavalve. Mr. Eldridge gave an explanation on how the line stop would be done. The cost will be approximately \$19,000 and more if they dig the holes instead of the borough. Council members agreed that more information is needed, and they will approach the subject at next month's meeting.

Motion was made by Elizabeth Rowland and seconded by Michael James to approve the PPI invoice in the amount of \$77,482.53. Those in favor were James, E. Rowland, D. Rowland, Eldridge, and Watkins. The motion was carried.

- Grants Committee

Mr. Watkins reported for Mrs. Zengerle who was unable to attend the meeting due to illness. There was discussion about the sidewalk grant. The Borough will be responsible for the engineering portion of \$37,000. The total cost of the work is \$144,000. The sidewalk to be replaced starts at the driveway beside 142 W. Main St. and runs to High St. on the South side of W. Main St.

Visitors

The visitors were addressed.

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Mr. James announced that Electri-Cord Manufacturing is holding Trunk or Treat in their parking lot again this year October 31st from 6 – 7:30 p.m. which is the same as regular trick or treat hours.

The meeting was adjourned at 7:52 p.m.

Theresa McCullen
Assistant Secretary