

Our council meetings are held the second Tuesday of the month. We are having a special meeting Sept. 24, 2019 and regular meetings Oct. 8, Nov. 12 and Dec. 10. REGULAR MEETING OF THE WESTFIELD BOROUGH COUNCIL
August 13, 2019
Westfield Municipal Building

COUNCIL PRESENT: Gail Bollinger, James Davis, Denis Landry, Roxann Weidman

COUNCIL ABSENT: Faun James, Roger McCullen, Shaunta Vahey

OTHERS PRESENT: James Streeter, Mayor Elizabeth Rowland, Sgt. Andrew Adams, Lori Nelson

The meeting was called to order at 7:00 p.m. by council president Davis. The Pledge of Allegiance was given. A roll call of members found Faun James, Roger McCullen and Shaunta Vahey to be absent. The visitors were addressed, but had nothing at this time.

Mayor/Police Chief Report

Mayor Rowland brought up the speed notification sign that was discussed at a previous meeting. She was going to try to raise money for the sign. She would like the borough to purchase it; Chief Niles estimated the cost to be \$1500. It could be moved from place to place. Mr. Davis noted that this could be a budget item. There was a discussion on enforcing speed limits, where there are problems and other issues. Mayor Rowland suggested sending letters asking for funds with the borough to make up any difference.

Gail Bollinger related a phone call she received stating how polite and professional Sgt. Adams was on a traffic stop. She noted it was nice to hear something positive about the police department.

Mayor Rowland has had an inquiry from a potential Eagle Scout to do as his project the restoration of the Riverside Park rest rooms. The Boy Scouts and adults could do a lot of the work needed for the project. It was felt the Riverside Park committee should be consulted; Mrs. Rowland will contact Jeff VanDusen. Gail Bollinger noted plans would need to be approved.

Chief Dale Niles has requested to attend the PA DUI Association Annual Meeting October 23-25, 2019. This would help him obtain DRE continuing education credits. Denis Landry noted that the information was received today, and he would like to table it for further review. The early registration deadline is Sept. 30. It will be tabled to the September meeting.

Minutes

Motion was made by Gail Bollinger, seconded by Denis Landry, to approve the minutes of the July 9, 2019 regular meeting and the July 23, 2019 special meeting as presented. Those in favor were Bollinger, Davis, Landry and Weidman. The motion carried.

Financial Report

Motion was made by Denis Landry, seconded by Gail Bollinger, to accept the financial report. Those in favor were Bollinger, Davis, Landry, and Weidman. The motion carried.

There was no old business or new business to report.

Committee Reports

- Administrative Committee

Motion was made by Gail Bollinger, seconded by Roxann Weidman, to approve for advertisement the PMRS Ordinance. Those in favor were Bollinger, Davis, Landry and Weidman. The motion carried.

Motion was made by Denis Landry, seconded by Gail Bollinger, to approve the PMRS Plan Amendment to waive 2019 contributions. Those in favor were Bollinger, Davis, Landry, and Weidman. The motion carried.

James Davis noted that the committee needs to start the budget discussions soon, and he asked that department heads turn in their requests.

- Personnel Committee

With the recent illness for Theresa McCullen, it has come to the attention of Gail Bollinger that Lori Nelson and Theresa McCullen have password protected computers.

Gail Bollinger moved, Roxann Weidman seconded, to have the secretaries put computer passwords in a sealed envelope to be placed in the Borough safe. Those in favor were Davis, Bollinger, Landry and Weidman. The motion carried.

During discussion Denis Landry added that he felt the police officers should do the same; Sgt. Adams noted that the police officers know each other's log in information.

Given the fact that Theresa McCullen is off for an indeterminate amount of time, Denis Landry would like to see if additional help could be obtained in the office.

Motion was made by Denis Landry, seconded by Gail Bollinger, to hire, if needed, part-time office staff for 10-20 hours per week at a rate of \$10.00 per hour while Theresa McCullen recuperates. Those in favor were Bollinger, Davis, Landry and Weidman. The motion carried.

- Planning Committee – nothing
- Streets, Sidewalks, Buildings Committee

At a previous meeting, council voted to purchase a swing set for Davis Park; it was found that shipping charges were additional unless \$5,000 or over was purchased. Jim Davis asked if council still wished to proceed with the purchase with the additional shipping charges of \$287.

Motion was made by Gail Bollinger, seconded by Denis Landry, to move forward with the swing set and include freight charges in the approval. Those in favor were Bollinger, Davis, Landry and Weidman. The motion carried.

Denis Landry noted that there are funds in the Davis Park account to cover the cost.

Roxann Weidman asked for an update on Riverside Park. James Davis gave an update on the meeting with Dominion and possible community service from them. The masonry work on the pavilion may be the stumbling block with the construction. The committee will meet on this.

- Vehicle Maintenance Committee

It was reported that the committee decided to go with the next higher priced tire than was approved at the last meeting.

- Rivers, Drainage Committee

Roxann Weidman asked about Stone Quarry Road. The sluice pipe is ordered and has arrived.

Gail Bollinger reported that a large water leak was found on Race Street and repaired.

- Utilities Committee

Denis Landry reported that PA DEP has agreed to extend the time line for the plant upgrade project in the Corrective Action Plan.

There will be two meetings in September due to PennVEST action.

Motion was made by Denis Landry, seconded by Roxann Weidman, to adjourn the meeting.

The meeting adjourned at 7:26 p.m.

Lori Nelson
Secretary/Treasurer