

SPECIAL MEETING OF THE WESTFIELD BOROUGH COUNCIL  
For General Business Purposes  
December 19, 2019  
Westfield Municipal Building

COUNCIL PRESENT: Gail Bollinger, James Davis, Denis Landry, Roger McCullen, Shaunta Vahey, Roxann Weidman

COUNCIL ABSENT: Faun James

OTHERS PRESENT: Shawn Downey, James Streeter, Theresa McCullen, Lori Nelson

The meeting was called to order at 3:00 p.m. by council president Davis. The Pledge of Allegiance was given. A roll call of members found Faun James and Shaunta Vahey to be absent. Mrs. Vahey arrived at 3:05 p.m. The visitors were addressed.

Visitors

Shawn Downey with Larson Design Group reported on the bid opening held yesterday. The low bid for Contract #1 was Lobar, Inc. at \$6,421,975. The low bid for Contract #2 was TRA Electric, Inc. at \$1,157,995. They were not as low as hoped. LDG reviewed the package for Contract #1 and found no problems. They have worked with Lobar in the past with some problems but no reason not to accept the bid. LDG recommends issuing a notice of intent to award the bid for Contract #1 to Lobar, Inc. For Contract #2, LDG recommends issuing a Notice of Intent to Award the bid to TRA Electric in the amount of \$1,157,995. Shawn Downey explained the notice of intent to award process.

The PennVEST request for additional funding will be \$2,780,000. Shawn Downey has communicated with Dave Henning of PennVEST on this request. Denis Landry asked if it would be necessary to wait until the headworks bids are received; Mr. Downey stated that no, PennVEST is comfortable with the estimate for this equipment. James Davis asked about DEP; Mr. Downey noted that DEP is waiting until the financing is finalized.

Mr. Downey did not have much information on the time line yet. The H2O grant may have an impact on the schedule. The grant was initially to be awarded in March, but due to the volume of applications it may not happen until July. PennVEST is okay waiting to close. Shawn Downey added that council will need to meet about this. He also added that it would be beneficial for council to meet with Sen. Scarnati and Rep. Owlett to talk about the grant and stress that any amount would be acceptable.

Motion was made by Gail Bollinger, seconded by Roxann Weidman, to issue Notice of Intent to Award to the low bidders: Lobar Inc. for Contract #1 in the amount of \$6,421,975 and TRA Electric, Inc. for Contract #2 in the amount of \$1,157,995. Those in favor were Bollinger, Davis, Landry, McCullen, Vahey and Weidman. The motion carried.

Motion was made by Gail Bollinger, seconded by Roger McCullen, to authorize Shawn Downey of Larson Design Group to request additional funding in the amount of \$2,780,000 from David

Henning with PENNVEST. Those in favor were Bollinger, Davis, Landry, McCullen, Vahey and Weidman. The motion carried.

### Tree Cutting

A current certificate of insurance has been received from Matt Houghtaling.

Motion was made by Denis Landry, seconded by Roger McCullen, to accept the quote from Matt Houghtaling to cut two ash trees and remove stumps in Riverside Park in the amount of \$1,600. Those in favor were Bollinger, Davis, Landry and McCullen. Shaunta Vahey and Roxann Weidman voted no. The motion carried.

Payment will be made upon completion.

### Old Business

Gail Bollinger noted that at the last meeting council voted to raise the fee for police service to the township. She feels council should meet with the township the first of the year as this is a contracted item.

No answer has been received from the solicitor regarding the GPS units. Jim Davis noted the motion should be acted on as soon as an answer is received from the solicitor.

### Radios

The DPW have been having problems with their portable radios. A quote was received from Long Communications for \$239 per unit. Some discussion was held.

Motion was made by Gail Bollinger, seconded by Shaunta Vahey, to purchase three (3) radios for the DPW workers from Long Communications at a cost of \$239 each. Those in favor were Bollinger, Davis, Landry, McCullen, Vahey and Weidman. The motion carried.

Roger McCullen asked is there is a trade in value for the radios. This will be checked.

### New Business

Shaunta Vahey noted she received a report of someone dumping sawdust over the bank at the end of Stevenson Street. This will be checked.

Gail Bollinger reported she has asked the office to get out the door hangers for those not shoveling sidewalks. Many have not been shoveling. Council was in agreement with this.

Jim Davis and Denis Landry were thanked for the years of service to Westfield Borough Council. They will be missed.

Motion was made to adjourn the meeting by Roger McCullen, seconded by Denis Landry.

The meeting adjourned at 3:26 p.m.

Lori Nelson, Secretary/Treasurer