

SPECIAL MEETING OF THE WESTFIELD BOROUGH COUNCIL
To Adopt a Resolution to Extend a Declaration of Disaster Emergency
And Other General Business Purposes
Westfield Municipal Building
April 1, 2020

COUNCIL PRESENT: Gail Bollinger RoxAnn Weidman, Leland Pond, Denis Landry, Ed Rodarmel, and Roger McCullen

COUNCIL ABSENT: Shaunta Vahey

OTHERS PRESENT: Theresa McCullen

The meeting was called to order at 1:00 p.m. by Council President Gail Bollinger. Mrs. Bollinger explained the purpose of the meeting was to adopt a resolution declaring a disaster emergency. If a disaster is declared within the Borough, having this resolution in place will make the Borough eligible for PEMA or FEMA funding and allow for completing necessary paperwork.

RESOLUTION NO. 2020-319

A RESOLUTION OF THE BOROUGH OF WESTFIELD, TIOGA COUNTY
PENNSYLVANIA, TO EXTEND AND MODIFY A DECLARATION OF DISASTER
EMERGENCY RELATING TO THE COVID-19 PANDEMIC

WHEREAS, on March 26, 2020, the President of the Council of the Borough of Westfield (“Borough”) in the absence of the Mayor of the Borough of Westfield, Tioga County, Commonwealth of Pennsylvania, pursuant to the provisions of Section 7501 of the Pennsylvania Emergency Management Services Code (35 PA C.S. §7501), as amended, declared the existence of a Disaster Emergency in Westfield Borough, that being the Novel Coronavirus (COVID-19); and,

WHEREAS, without further action by the Borough such Disaster Emergency could expire seven (7) days after its Declaration, and the effects of the COVID-19 Coronavirus in the Borough of Westfield are anticipated to continue for a period to exceed seven (7) days;

THEREFORE, BE IT RESOLVED, that the Borough of Westfield, Tioga County, Commonwealth of Pennsylvania does hereby extend the above mentioned Declaration terms until rescinded;

BE IT FURTHER RESOLVED that:

- (1) Holding this meeting on an emergency basis and taking an emergency action at this time is necessary to protect or promote the public health and safety of the Borough.
- (2) The effects of the COVID-19 Coronavirus in the Borough do constitute a clear and present danger to life and/or property.
- (3) The Disaster Emergency declared for the Borough under 35 PA CS Section 7501 and the Pennsylvania State Borough Code shall continue until further action is taken by the Westfield Borough Council to declare the end of such Disaster Emergency.
- (4) Until further action of the Borough Council, the office of the Borough of Westfield located at 429 East Main Street, Westfield, PA 16950 shall be closed to all public traffic. All payments will be handled through the secured drop box outside the main entrance or by mail. Communications with the Borough Office should take place via telephone or e-mail.

RESOLVED this _____ day of April, 2020 by the Borough Council of the Borough of Westfield, Tioga County, Commonwealth of Pennsylvania.

Motion was made by Ed Rodarmel and seconded by RoxAnn Weidman to adopt Resolution No. 2020-319 as read. Those in favor were Pond, Rodarmel, McCullen, Landry, Weidman, and Bollinger. The motion was carried.

Mrs. Bollinger explained that many boroughs are allowing their secretaries to alternate working every other day or every other week, and they are being paid for 40 hours as if they were working every day. This is to comply with the social distancing suggestions implemented by health officials. Some boroughs are even allowing their public works departments to do the same.

Motion was made by Denis Landry and seconded by Leland Pond to allow the office staff to alternate working every other weekday and be paid for 40 hours during the COVID-19 pandemic. Those in favor were Rodarmel, Landry, Weidman, Pond, and Bollinger. McCullen abstained. The motion was carried.

April Meeting

Mrs. Bollinger announced there will be no Council meeting in April. May's meeting will depend on the status of the pandemic.

Bill Paying

Mrs. Bollinger brought up that the office should be given the authority to pay bills as they come through. She noted that the secretary/treasurer could ask about any bills that are questionable.

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Motion was made by Denis Landry and seconded by Roger McCullen to authorize payment of bills during the COVID-19 pandemic. Those in favor were Landry, McCullen, Weidman, Pond, and Bollinger. The motion was carried.

The meeting was adjourned at 2:08 p.m.

A handwritten signature in cursive script that reads "Theresa McCullen".

Theresa McCullen
Assistant Secretary