

REGULAR MEETING OF THE WESTFIELD BOROUGH COUNCIL  
April 13, 2021  
Westfield Municipal Building

COUNCIL PRESENT: Gail Bollinger, Denis Landry, Roger McCullen, Leland Pond, Ed Rodarmel, Roxann Weidman

COUNCIL ABSENT: Shaunta Vahey

OTHERS PRESENT: Shawn Downey (LDG), James Streeter, Mayor Beth Rowland, Ed and Robin Pressor, Kelly Stemcoski, Lori Nelson, Chief Dale Niles

The meeting was called to order at 7:00 p.m. by council president Bollinger. The Pledge of Allegiance was given. A roll call of members found Shaunta Vahey to be absent.

LDG

Shawn Downey reviewed his memo with council. The SR349 project is projected to begin in 2025. He reported the utilities committee met before the meeting on Rehab Project #1. He recommends the scope of the work for the CDBG funding for this year revert back to the original of spot repairs and lining. The committee recommends having the crew do the spot repairs; a contractor will do the lining. The CDBG grant will pay for materials and labor with the balance to pay for contracted lining. Church Street will be a separate project before 2025. An updated engineering estimate was submitted for approval with the new cost to be \$38,400.

Motion was made by Denis Landry, seconded by Roger McCullen, to accept the project description for Sewer Rehab Project #1 and budget (agreement) from Larson Design Group in the amount of \$38,400. Those in favor were Bollinger, Landry, McCullen, Pond, Rodarmel and Weidman. The motion carried.

Mr. Downey gave an update on the Consent Order and Agreement with DEP. The stipulated penalties of \$22,600 were paid to PA DEP and a letter sent requesting a time extension. A conference call was held with DEP on March 20. DEP accepted and granted the time extension. They indicated Amendment #2 with revised dates would be sent. Amendment #2 has not been received to date. Council can act on it at the next meeting.

An update on the progress of the WWTP project was given.

To clear up technicalities of funding, the cost of the programming of the SCADA will be removed from the contract with Tra Electric and a proposal for the programming was received from Martz Technologies. The borough will contract directly with Martz Technologies.

Motion was made by Roger McCullen, seconded by Roxann Weidman, to approve Change Order #2 for Tra Electric to remove the SCADA programming and to add the cost of the temporary generator switch install for a credit of \$37,205. Those in favor were Bollinger, Landry, McCullen, Pond, Rodarmel and Weidman. The motion carried.

Motion was made by Denis Landry, seconded by Roger McCullen, to approve the proposal from Martz Technologies for the SCADA programming in the amount of \$38,973. Those in favor were Bollinger, Landry, McCullen, Pond, Rodarmel and Weidman. The motion carried.

Motion was made by Roxann Weidman, seconded by Joe Pond, to approve Payment Request #8 from Lobar Inc. in the amount of \$602,501.10 and Payment Request #7 from Tra Electric in the amount of \$12,116.82. Those in favor were Bollinger, Landry, McCullen, Pond, Rodarmel, and Weidman. The motion carried.

On the agreement for the engineering proposal for the sewer rehab project, Mr. Downey sent it to the solicitor for review, but he had not received comments back. Council agreed to proceed with the agreement. Further discussion on the project was held.

James Streeter had comments on several agenda items. On the request from Electri-Cord for the use of Elm Street, he would like to see them use any street they need. He would like to encourage local companies.

Mr. Streeter gave a history of the borough springs and the Brubaker farm. When the borough acquired property from Develop Tioga it was discussed numerous times whether to accept or not. Mr. Streeter had reservations on accepting the reservoir property on High Street and is in favor of selling it. He would like to see an appraisal.

Mayor's Report – nothing.

#### Chief Report

Chief Dale Niles gave a presentation on the DRE training he attended earlier in the year; it was at the Annual DUI Association Conference. His DRE certification was renewed on April 1. There is a requirement of 8 hours of approved training and this was obtained at the conference. He felt it was very beneficial.

#### Minutes

Motion was made by Roxann Weidman, seconded by Joe Pond, to approve the minutes of the March 9, 2021 council meeting. Those in favor were Bollinger, Landry, McCullen, Pond, Rodarmel and Weidman. The motion carried.

#### Financial Report

Denis Landry moved, Ed Rodarmel seconded, to accept the financial report. Those in favor were Bollinger, Landry, McCullen, Pond, Rodarmel and Weidman. The motion carried.

#### Electri-Cord Request

There was discussion on the request from Electri-Cord Manufacturing to use Elm Street for truck traffic. It was noted that all streets are posted so a bond is needed; Mrs. Bollinger noted a permanent bond is needed.

Motion was made by Roger McCullen, seconded by Roxann Weidman, to allow Electri-Cord Manufacturing to use Elm Street for their trucks. Those in favor were Bollinger, Landry, Pond, McCullen, Rodarmel and Weidman. The motion carried.

Authorized Officials Resolution

PA DEP requires a resolution authorizing officials to sign documents for the Consent Order and Agreement and Amendments:

RESOLUTION NO. 2021-326  
A RESOLUTION AUTHORIZING OFFICIALS TO SIGN  
A CONSENT ORDER AND AGREEMENT AND AMENDMENTS  
WITH THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION

WHEREAS, the Pennsylvania Department of Environmental Protection is requiring an Amendment to the Consent Order and Agreement (COA) for noncompliance at the Westfield Wastewater Treatment Plant; and

WHEREAS, authorized officials are needed to sign the COA and Amendment;

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Westfield, Tioga County, Pennsylvania, that the president and/or vice-president is hereby authorized to sign the Consent Order and Agreement with Amendments between the Commonwealth of Pennsylvania Department of Environmental Protection and the Borough of Westfield.

Motion was made by Ed Rodarmel, seconded by Denis Landry, to approve Resolution No. 2021-326 authorizing officials to sign documents between PA DEP and the Borough of Westfield. Those in favor were Bollinger, Landry, McCullen, Pond, Rodarmel and Weidman. The motion carried.

TCAB The Tioga County Association of Boroughs meeting will be April 15 in Elkland.

Reservoir Property

The old tannery reservoir on High Street is in bad shape. Gail Bollinger reported she asked the crew to fill it in. There was discussion on this lot and the lot on Walnut Street with a reservoir. Denis Landry would like to see the borough sell both lots. The properties would need to be advertised for bids. This was tabled until the May meeting for more information. Mrs. Pressor commented on the condition of the trees on the lot on High Street. Discussion on the bid procedure. Mr. Landry noted he would like to change his mind and sell the lot on High Street.

Motion was made by Denis Landry, seconded by Roger McCullen, to bid the 2.5 acre lot on High Street for sale. Those in favor were Bollinger, Landry, McCullen, Pond, Rodarmel and Weidman. The motion carried.

WBA Appointment

Motion was made by Roger McCullen, seconded by Joe Pond, to reappoint Gail Bollinger to the Westfield Borough Authority. Those in favor were Landry, McCullen, Pond, Rodarmel and Weidman. Mrs. Bollinger abstained from voting. The motion carried.

Denis Landry asked the purpose of the Authority. There was discussion on this. Mr. Landry would like to see the funds revert back to the Borough if the Authority ever gives up its charter.

Blue Ridge Cable

Mrs. Bollinger reported that WCAA always gave cable to the borough. It was suggested to ask Blue Ridge to provide cable and/or internet to the borough at no charge

as the franchise owner. Council agreed to send a letter with the request.

#### Executive Session

An executive session for litigation (No. 38 CV 2005) and real estate was called at 7:52 p.m. The meeting reconvened at 7:55 p.m.

#### PMRS

Motion was made by Roxann Weidman, seconded by Ed Rodarmel, to approve the Amendment to the PMRS Agreement to waive employee contributions for 2020 and the Amendment to the PMRS Agreement to waive employee contributions for 2021. Those in favor were Bollinger, Landry, McCullen, Pond, Rodarmel and Weidman. The motion carried.

#### EIT Deadline

The Tioga Tax Collection Management Committee met Monday and agreed to extend the deadline to file local taxes to meet the federal and state extension.

#### Streets, Sidewalks, Buildings Committee

Roger McCullen noted the committee met with the PA DOT representative to look at the street work for 2021. An estimate was received but Mr. McCullen would like to look at Maple Street again and meet with the committee.

#### Vehicle Maintenance Committee

A new broom is needed for the skidster. This will be ordered.

#### Visitors

Mr. Pressor asked what material was being used to fill the reservoir on High Street; it is crushed stone from the tannery demolition.

James Streeter has several issues regarding Riverside Park. He noted the flag is ragged and catching on tree limbs. He asked to have the limbs trimmed and flag replaced. He does not like that the restrooms are locked; he felt they should be accessible for those who use the park. Mr. Streeter requested the brush along the river be cut so that the river can be seen from the park. There was discussion on past vandalism at the parks when the restrooms were left open.

Motion was made by Denis Landry, seconded by Roger McCullen, to adjourn the meeting.

The meeting adjourned at 8:10 p.m.

Lori Nelson  
Secretary/Treasurer