

REGULAR MEETING OF THE WESTFIELD BOROUGH COUNCIL

October 12, 2021

Westfield Municipal Building

COUNCIL PRESENT: Gail Bollinger, Denis Landry, Roxann Weidman, and Carissa Grossman

COUNCIL ABSENT: Shaunta Vahey, Leland Pond, and Roger McCullen

OTHERS PRESENT: Shawn Downey of Larson Design Group, Kelly Stemcosky, James Streeter, Mayor Beth Rowland, and Theresa McCullen

The meeting was called to order by Council President Gail Bollinger. The pledge of allegiance was said. A roll call of members present was taken; Shaunta Vahey, Leland Pond, and Roger McCullen were absent. Gail Bollinger announced that the Council held an executive session on September 28, 2021.

Visitors – Agenda Items

Shawn Downey of Larson Design Group was present to give an update on the wastewater treatment plant project. The pre-bid meeting for the sewer rehab project was today; however, no contractors were present. Mr. Downey said this is not unusual for such a small project.

This Friday, October 15th, there will be a test run of the new system using clean water. The transfer to the new system is planned for October 25th.

- Applications for Payment

Motion was made by Denis Landry and seconded by Roxann Weidman to approve Application for Payment #14 in the amount of \$312,615.78 from Lobar and Application for Payment # 13 in the amount of \$177,238.76 from Tra Electric. Those in favor were Landry, Grossman, Weidman, and Bollinger. The motion was carried.

Mr. Downey said the project is staying well within the budget. Dave Nudd would like to use the extra money to have the water line replaced going into the treatment plant with Lobar doing the work. They are currently working on a price for this addition to the project.

Mayor/Police Chief Report

Nothing was brought up.

Solicitor's Report

There was no report from the solicitor.

Minutes

Motion was made by Roxann Weidman and seconded by Carissa Grossman to approve the minutes of the September 14, 2021 meeting. Those in favor were Grossman, Weidman, Landry, and Bollinger. The motion was carried.

Financial Report

Motion was made by Denis Landry and seconded by Roxann Weidman to approve the financial report as presented. Those in favor were Weidman, Landry, Grossman, and Bollinger. The motion was carried.

Foreman's Report

A report is available for review in the office.

Old Business

- Fire Company Electrical Work Bill

The fire company hired Wattles Electric to do electrical work in the fire hall, which was discussed at a previous council meeting. The Borough requested a breakdown of the invoice showing how much was for work to the electrical box and how much was for placing lines in the ceiling as requested by the fire company. The total invoice is \$2,958.08 and no breakdown was ever received.

Motion was made by Denis Landry and seconded by Carissa Grossman to approve payment of \$2,958.08 for electrical work done in the fire hall. This will be taken from the Building Maintenance Account in the budget. Those in favor were Landry, Grossman, Weidman, and Bollinger. The motion was carried.

- 2022 Budget

The second meeting of the month has been advertised as a special meeting for October 26, 2021. This will be held for budget workshop purposes with Lori Nelson in attendance.

Mr. Landry commented on the proposed budget stating the he would like to see a balanced budget without using surplus monies to balance it out.

New Business

- TCAB Dinner/Meeting

It is Westfield Borough's month to host the Tioga County Association of Boroughs meeting on October 21 in the community room. Mrs. Bollinger is concerned about holding the meeting since the Covid infection rate is high in our area.

- Cell Phone for DPW

There has been discussion about purchasing a cell phone for the public works vehicles. Mr. Landry asked that this be tabled for when there are more council members in attendance.

- Fire Protection Agreement

Mr. Landry brought up that the proposed 2022 fire protection agreement has been presented to the Borough for their approval. He noted that there is an increase of \$820 from last year. Because of the Census some of the population numbers have changed in each jurisdiction resulting in the increase. The Borough's portion is \$17,237.37.

Motion was made by Denis Landry and seconded by Carissa Grossman to approve the 2022 fire protection agreement with Crary Hose Company. Those in favor were Grossman, Weidman, Landry, and Bollinger. The motion was carried.

- Christmas Parade

Motion was made by Carissa Grossman and seconded by Roxann Weidman to approve the Christmas parade to be held December 10, 2021 at 6 p.m. Those in favor were Weidman, Landry, Grossman, and Bollinger. The motion was carried.

Committees

- Administrative & Finance Committee – nothing to report
- Personnel/Negotiations Committee – nothing to report
- Planning/Fire Committee – nothing to report; fire protection agreement was taken care of earlier in the meeting
- Streets, Sidewalks & Buildings Committee – nothing to report
- Vehicle Maintenance Committee – nothing to report
- Insurance Committee

Motion was made by Roxann Weidman and seconded by Denis Landry to approve the insurance package renewal with Gannon Associations. Those in favor were Landry, Grossman, Weidman, and Bollinger. The motion was carried.

- Utilities Committee

A large water leak was found in the old 5" line on the west end of the system. A temporary repair has been made, and two quotes have been received for capping the line.

Blue Water Construction Services	\$ 7,850.00
Fox Tapping, Inc.	15,051.00

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Motion was made by Denis Landry and seconded by Carissa Grossman to approve the quote from Blue Water Construction Services in the amount of \$7,850.00 to cap the 5" water line. Those in favor were Grossman, Weidman, Landry, and Bollinger. The motion was carried.

Visitors – Comment Period

James Streeter asked the amount of the insurance package. The amount is \$50,831.

Mrs. Bollinger commented that she is impressed with the new businesses in town noting that the windows on Main St. look very nice.

Adjournment

Motion to adjourn was made by Roxann Weidman and seconded by Carissa Grossman. All were in favor; the motion was carried.

The meeting was adjourned at 7:32 p.m.


Theresa McCullen
Assistant Secretary